

FLIGHT DISPATCHER (F/M/X)



Looking for a job that will take your career to new heights in the aviation industry? Look no further! Avcon Jet, a dynamic international business aviation company, is currently seeking ambitious individuals who are ready to take their career in aviation to the next level.

At Avcon Jet, we firmly believe that our people are the driving force behind our success. It's their passion and dedication that enables us to deliver outstanding service to our clients. That's why we're actively seeking like-minded individuals who share the same aviation dream. Are you ready to become a part of a high-performance team, to grow with a demanding range of tasks?

HOW TO APPLY

If you consider these requirements as your challenge and would like to impress us with your personality, send your application documents to recruitment@avconjet.at. Important: We ask you to explicitly mention the job title in the subject of your application: **Flight Dispatcher**



YOUR TASKS

- You will independently and worldwide plan and coordinate corporate flights with ForeFlight planning and LEON Scheduling software.
- You will also arrange and handle the services an A/C requires on ground and for pax, request and obtain the permits to overfly/land in a specific country.
- You will have a network within the company to coordinate your tasks with other departments and with external providers.
- After you have adapted to these tasks within our operation, you will supervise the dispatch team, share your experience, to find the best solutions in day-to-day operations. You enable less experienced team members to grow by sharing your knowledge and supporting them as a mentor.
- You will have to be available from time to time to support the team on short calls as a support coordinator.



WE OFFER YOU

- Avcon Jet offers you a demanding range of tasks with a high degree of responsibilities and a great working environment in a young international team.
- Our attractive modern office space is located in the city centre of Vienna.
- The gross monthly salary range for a full-time position is EUR 2.500 - 3.200, paid out 14 times a year. Salary may be negotiated based on qualifications and experience.
- Bonus allowance for each night shift/public holiday.
- Additionally, we offer the job ticket for public transportation in Vienna, and we support a job bike program.



YOUR PROFILE

- Experience as a flight dispatcher in any OCC or knowledge of business aviation is an advantage.
- You have the ability to work as part of a team and make independent operational decisions.
- You seek a dynamic work environment, preferring flexible scheduling and opportunities for professional growth.
- Holder of a valid dispatch License or a comparable license / qualification are preferred.
- You have excellent IT user skills, organizational skills, and assertiveness.
- Excellent communication skills in English, German or any other language is a plus.
- You have the right to work and live in Austria.